

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
JUNE 18, 2018

The Board of Directors of the Hopewell Area School District met in regular session on Monday, June 18, 2018, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:02 p.m. by Lesia Dobo, Board President.

Prayer and flag salute was led by Lesia Dobo. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden
Daniel Caton
Lesia Dobo
Rob Harmotto
Lori McKittrick
Darren Newberry
Kathryn Oblak
Daniel Santia
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Michael Lipnicky, Director of Technology; and visitors.

Mrs. Dobo asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Lori McKittrick, seconded by Kathryn Oblak, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the May 21, 2018 business meeting minutes as presented.
2. Recommendation to approve the June 4, 2018 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By John Bowden, seconded by Rob Harmotto, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of May 2018, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of May 2018, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of May 2018, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Linda Franz asked the Board if they intended to raise taxes. She is concerned that if we continue to raise taxes, community members will no longer be able to afford their homes. She asked Mrs. Conrad, Business Administrator, what cuts to the budget were considered when preparing the 2018-2019 General Fund Budget. She also was asked with taxes as high as they are, why our buildings and driveways are in such disrepair.

EXECUTIVE SESSION

An Executive Session began at 7:15 p.m. to discuss personnel. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 8:02 p.m.

At this time Mrs. Dobo asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Jeff Winkle

MOTION #3

By Jeff Winkle, seconded by Kathryn Oblak, to approve the creation of the Good News Club at Independence Elementary beginning the 2018-2019 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #4

By Jeff Winkle, seconded by John Bowden, to approve the Resolution authorizing Dr. Michelle Miller to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. Further, said consent by Dr. Miller shall be given via electronic signature. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #5

By Jeff Winkle, seconded by Lori McKittrick, to approve the request of Shelly Syrko for the Senior High School cheerleaders to attend Cheer Camp at Slippery Rock University July 26, 2018 through July 29, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Athletics by Daniel Caton, Chair

MOTION #6

By Daniel Caton, seconded by Daniel Santia, to approve the payment of spring coaches beyond the regular season. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Daniel Caton, seconded by Lori McKittrick, to approve the Pay Schedule for Event Workers for the 2018-2019 School Year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Daniel Caton, seconded by Rob Harmotto, to approve the Pay Schedule for Officials for the 2018-2019 School Year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Daniel Caton, seconded by Kathryn Oblak, to approve opening the Head Softball Coach position for the 2018-2019 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Daniel Santia, Chair

MOTION #10

By Rob Harmotto, seconded by John Bowden, to accept the proposal of Johnson Controls dated June 14, 2018 for the campus security systems project in the amount of \$709,414.00. MOTION carried by a vote of eight to one, with Mr. Santia voting no.

MOTION #11

By Daniel Santia, seconded by Jeff Winkle, to approve the agreement for Private Industry Council, Inc. to conduct one Head Start Classroom at Hopewell Elementary School for the 2018-2019 school year, subject to PIC receiving appropriate funding. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Mrs. Conrad reported that T-Mobile has approached the District to discuss renegotiating the Lease Agreement of the Cell Tower on the roof of the Junior High School. T-Mobile wanted to extend the contract, but at a lower rate. The District currently receive \$1,380.00 a month from the current lease. Mrs. Conrad declined to renegotiate, as this is not in the best financial interest of the District.

Finance and Budget by Lori McKittrick

APPROVAL OF GROUPED ITEMS

MOTION #12

By Lori McKittrick, seconded by Darren Newberry, to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$376,255.59
2. Capital Reserve Fund payments in the amount of \$24,005.60
3. Cafeteria Fund payments in the amount of \$91,227.50
4. General Fund payments in the amount of \$545,601.33

MOTION #13

By Lori McKittrick, seconded by Rob Harmotto, to approve Resolution #2-2018 a Resolution providing for adoption of the Final General Fund budget for the 2018-2019 General Fund budget, which projects revenues of \$39,121,708.00 and appropriations of \$41,239,459.00. The difference of \$2,117,751.00 will come from the Fund Balance. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #14

By Lori McKittrick, seconded by John Bowden, to approve Resolution #3-2018, a Resolution levying a tax during the 2018-2019 School Fiscal Year upon real estate within the territorial limits of the School District and fixing the rate thereof at 74.2 mills, an increase of 1 mill. MOTION carried by a vote of seven to two, with Mr. Caton and Mr. Santia voting no.

MOTION #15

By Lori McKittrick, seconded by Kathryn Oblak, to approve Resolution #4-2018, a Resolution requesting the Chief County Assessor to direct the inspection and reassessment of all taxable property within the territorial limits of the School District to which major improvements were made after September 1, 2017, and not included in the tax duplicate certified to the Treasurer of the School District for the School Fiscal Year beginning July 1, 2018 and ending June 30, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #16

By Lori McKittrick, seconded by Darren Newberry, to approve items (1) through (7) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resolution #5-2018, a Resolution authorizing rates of discounts and penalties on real estate taxes for the 2018-2019 School Fiscal Year.
2. Resolution #6-2018, a Resolution providing for the installment payment of real estate taxes during the School Fiscal Year 2018-2019.
3. Resolution #7-2018, a Resolution reenacting for the 2018-2019 School Fiscal Year the tax upon transfers of real estate situated within the territorial limits of the School District, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
4. Resolution #8-2018, a Resolution reenacting for the 2019 Calendar Year the tax upon salaries, wages, commissions, compensations, net profits, and other earned

income of residents, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.

5. Resolution #9-2018, a Resolution reenacting for the 2018-2019 School Fiscal Year the tax upon natural persons engaging in an occupation within the territorial limits of the School District, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
6. Resolution #10-2018, a Resolution reenacting for the 2018-2019 School Fiscal Year the mercantile tax upon the gross receipts of wholesale and retail business activity performed or rendered within the territorial limits of the School District, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
7. Resolution #11-2018, a Resolution authorizing the Homestead and Farmstead Exclusion real estate assessment reductions for the Hopewell Area School District's Fiscal Year beginning July 1, 2018, under the provisions of the Taxpayer Relief Act (Act 1 of 2006).

MOTION #17

By Lori McKittrick, seconded by Kathryn Oblak, to approve the contract with eSchool View to maintain the District website at a cost of \$1,932.00 for the 2018-2019 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Lori McKittrick, seconded by Rob Harmotto, to approve the renewal of the following insurance coverage through CM Regent Insurance Company for the period July 1, 2018 through June 30, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Privacy and Network Liability	\$10,134.00
School Leaders Liability	\$15,996.00
General Liability/Excess Liability	\$95,864.00
Automobile	\$37,703.00

MOTION #19

By Lori McKittrick, seconded by Daniel Santia, to approve the agreement with Frontline Technologies to provide employee replacement system (Aesop) for secretaries, aides, and nurses, for the 2018-2019 school year, in the amount of \$4,339.40. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #20

By Lori McKittrick, seconded by John Bowden, to approve items (1) through (3) as presented in accordance with School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. E-Rate Category 1 services for Lit Fiber WAN through Sunesys for the 2018-2019 school year in the amount of \$4,359.90. This cost represents Hopewell’s 50% E-Rate discount of this service.
2. E-Rate Category 2 services for Firewall equipment and installation from Vector Resources in the amount of \$15,283.77 for the 2018-2019 school year. These costs represent Hopewell’s 50% E-Rate discount. This will be funded from the capital reserve fund.
3. E-Rate Category 2 services for the following wireless network equipment and switching equipment from AEC Group. These costs represent Hopewell’s 50% E-Rate discount. This will be funded from the capital reserve fund and can be purchased between April 1, 2018, and September 30, 2019.

Senior High School:	\$40,056.31
Junior High School:	\$26,627.74
Hopewell Elementary:	\$12,140.04
Independence Elementary:	\$11,274.93
Margaret Ross Elementary:	<u>\$10,133.63</u>
Total:	\$100,232.65

Legislative by Kathryn Oblak, Chair

MOTION #21

By Kathryn Oblak, seconded by John Bowden, to approve Policy 248 – Unlawful Harassment. MOTION carried unanimously by an affirmative vote of all Directors in attendance

Nutrition & Food Service by Jeff Winkle, Chair

MOTION #22

By Jeff Winkle, seconded by John Bowden, to approve the Agreement between the BVIU and the District to provide students with services authorized by the National School Breakfast and Lunch Program effective July 1, 2018 through June 30, 2019. This permits the BVIU to provide services accordingly for District students attending New Horizon School. MOTION carried unanimously by an affirmative vote of all Directors in attendance

Personnel by Rob Harmotto, Chair

MOTION #23

By Rob Harmotto, seconded by Darren Newberry, to approve the employment of Ken DeLisio, bus driver, effective May 16, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #24

By Rob Harmotto, seconded by John Bowden, to accept the resignation of Andrea Pifer, substitute bus driver, effective May 15, 2018. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #25

By Rob Harmotto, seconded by John Bowden, to accept the resignation of Elizabeth Lehman, 8th grade class sponsor. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #26

By Rob Harmotto, seconded by Kathryn Oblak, to approve the recruitment and selection process for teachers, support staff and head coaches. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #27

By Rob Harmotto, seconded by Jeff Winkle, to accept the resignation for retirement of Mark Muslin, industrial arts teacher at the Senior High School, effective June 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #28

By Rob Harmotto, seconded by Jeff Winkle, to accept the resignation of Lydia Martin, transportation nurse, effective July 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #29

By Rob Harmotto, seconded by Jeff Winkle, to accept the resignation of Lydia Martin, transportation nurse, effective July 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #30

By Rob Harmotto, seconded by Darren Newberry, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Settlement Agreement with the Hopewell Education Association regarding Grievance No. 2017-1 related to professional development and tuition reimbursement issues.
2. Settlement Agreement with the Hopewell Education Association regarding Grievance No. 2017-2 related to long term substitute subcontracting issues.

MOTION #31

By Rob Harmotto, seconded by Kathryn Oblak, to accept the resignation of Bill Kostial as Fifth Grade Department Chair, effective July 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #32

By Rob Harmotto, seconded by Lori McKittrick, to create a 2 hour cafeteria server position at the Senior High School, beginning the 2018-2019 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Miller thanked Mrs. Conrad for her hard work on the budget and Mr. Lipnicky for his work on the security plan. She congratulated Mrs. Ciucci, Mrs. Cosnek, Miss Hricik and Mr. Muslin on their retirement and thanked them for the years of service to the District.

HASB REGULAR BUSINESS MEETING MINUTES – 6/18/18

Mrs. Conrad thanked Dr. Miller and the Board for their support during the budget process.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

July 16, 2018 – 7:00 p.m. Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mrs. Dobo asked for a motion for adjournment.

MOTION by John Bowden, seconded by Kathryn Oblak, that the meeting be adjourned.
MOTION CARRIED.

Mrs. Dobo adjourned the meeting at 8:30 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, President

Nancy Barber, Secretary